

MEMORANDUM FOR: NIC Peasant Masses

The attached paper is a kind of self-imposed Letter of Instruction which I developed recently. It could have relevance for some of the discussion on the commune next week.


Dave Gries

Date 10 Mar 82

The NIO is charged with at least five distinct responsibilities.

As manager of national estimates and interagency memoranda, the NIO controls the estimates process to the extent of picking and defining topics, negotiating for drafters and supervising the coordination process. Management of estimates is the NIO's only command responsibility; his other four responsibilities are staff responsibilities.

As staff officer to the DCI for substance, the NIO supports the DCI on issues and events relating to his geographic area. Support is provided through memoranda and conversations that help prepare the DCI for senior level meetings, for discussions with foreign visitors and for foreign travel.

As coordinator on DDI production, the NIO supports DDI efforts to fill the PDB and NID with all the news that's fit for classified analysis. This objective is accomplished by daily reading of PDB and NID drafts and menus and when necessary discussion of same with Office Directors or analysts. The NIO can play an even more constructive role by suggesting new topics for analysis.

As a link between the Intelligence Community and policymakers, the NIO participates in policy meetings in his geographic area at the Assistant Secretary and Deputy Assistant Secretary level principally at the NSC, State and Defense, and to a lesser extent at Treasury and Commerce. Regular participation in these meetings not only gives the NIO an opportunity to sell CIA's product, but also is a major source of feedback on the value of the product. Performance of this responsibility helps the NIO make sure that national estimates and DDI assessments reach policymakers when they are making decisions on these subjects.

As a point of contact with analytical resources outside the Intelligence Community, the NIO contacts business and academic leaders in his field in order to check the trend of CIA analysis and obtain fresh ideas about future problems.